



JOB VACANCY

MARKETING & COMMUNICATIONS OFFICER 2021/22

Hours of work:	37 per week
Length of contract:	April 2021 to 31 March 2022
Salary:	Within range of £28,672 to £30,457
Accountability:	to CWVYS Chief Executive
Place of work:	At home and at the CWVYS office (Cardiff Bay) as appropriate. You may also be required to travel further within Wales

CWVYS is seeking to recruit and host a Marketing & Communications Officer with responsibility for a range of duties and projects. This post is funded by the Welsh Government.

We are looking for a creative and skilled person who will lead on delivering a step-change in support of the marketing and communications needs of the whole youth work services sector in Wales.

Applicants are invited to register initial interest in this position by e-mailing paul@cwvys.org.uk. A copy of the job description/person specification and application form will then be e-mailed in return.

When completing the application form, candidates will be expected to indicate and to prove how their experience and skills match the requirements of the role as outlined in the job description and person specification.

Closing date for receipt of applications is 10.00am on 14th April 2021.

Applicants selected for interview will be informed of the relevant process in due course.

Thank you for your interest.



SWYDD WAG

SWYDDOG MARCHNATA A CHYFATHREBU 2021/22

Oriau gwaith:	37 yr wythnos
Hyd y cytundeb:	Ebrill 2021 tan 31 Mawrth 2022
Cyflog:	O fewn yr amrediad £28,672 i £30,457
Yn atebol i:	Prif Weithredwr CWVYS
Man Gweithio:	Gartref ac yn swyddfa CWVYS (Bae Caerdydd) fel bo'n briodol. Mae'n bosib y bydd gofyn i chi deithio ar hyd a lled Cymru hefyd.

Dymuna CWVYS recriwtio Swyddog Marchnata a Chyfathrebu gyda chyfrifoldeb am amrediad o ddyletswyddau a phrosiectau. Ariennir y swydd hon gan Lywodraeth Cymru.

Rydym yn edrych am unigolyn creadigol a medrus a fydd yn arwain ar gyflwyno newidiadau arwyddocaol i gefnogi anghenion marchnata a chyfathrebu y sector gwasanaethau gwaith ieuenctid cyfan yng Nghymru.

Gwahoddir ymgeiswyr i nodi eu diddordeb yn y swydd hon trwy e-bostio paul@cwvys.org.uk Wedi hyn, bydd copi o'r swydd ddisgrifiad/manyleb person a ffurflen gais yn cael eu hanfon atoch.

Wrth lenwi'r ffurflen gais, bydd disgwyl i ymgeiswyr ddangos a phrofi sut mae eu profiadau a'u sgiliau'n cyd-fynd â gofynion y rôl fel y nodir yn y swydd ddisgrifiad a manyleb person.

Y dyddiad cau i dderbyn ceisiadau yw 10.00am dydd 14 Ebrill 2021.

Bydd yr ymgeiswyr hynny a hoffem eu cyfweld yn cael eu hysbysu o'r broses berthnasol maes o law.

Diolch am eich diddordeb.